

ANNUAL REPORT FOR THE YEAR 2010-2011



SHELTER

(Society of Health Education Legal Training & Emergency Rehabilitation)

A Govt. Registered Leading NGO in Orissa

Society Registration No.21006/145 of 2000-2001.

I.T.12A/80G Rgd in the year-2010-11

FCRA Rgn applied.

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State Head Office & Registered Office

Plot No-595, Near SUM HOSPITAL, Vill-Sampur,
Po-Ghatikia, Bhubaneswar-751003, Dist-Khurda, Odisha.

Bhubaneswar City Office

E-2, OCC Colony, Unit-VIII, Gopabandhu
Nagar, PO-Nayapalli, Bhubaneswar-12

Katak District Project Office

Vill /Po- Bilasuni, Block- Niali,
Dist-Cuttack-754004, Odisha.



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(Society of Health Education Legal Training & Emergency Rehabilitation)

(A Leading NGO in Orissa- Regd. No-21006/145 of 2000-2001).

Regd. Office-595, Vill-Sampur, Po-Ghatikia, Bhubaneswar-751003, Dist-Khurda, ODISHA(INDIA).

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SHELTER (Society of Health Education Legal Training & Emergency Rehabilitation) is a Non-Government, Non-Political, Non-profit making Social Development Organization. It has been incorporated under the Society Registration Act (No. XXI of 1860) on 18th day of August 2000 by the I.G.R, Orissa, Cuttack bearing Rgn. No-21006/145 of 2000-2001. The Organization has obtained registration under section – 12A & 80G of Income Tax Act in the year 2010-11. In the mean time we have sought for registration under Foreign Contribution Registration Act from Ministry of Home affairs, Govt of India which shall be obtained very soon. The geographical area of operation of organization is state of orissa. Now we are actively working in Khurda, Nayagarh, Ganjam, Kalahandi, Jagatsinghpur, Cuttack, Jajpur and puri districts. The Registered office of the organization is situated at Plot No -595, Near Sum Hospital Vill-Sampur, Po-Ghatikia, of Bhubaneswar block of Orissa state. The project office is situated at Vill-Mathasahi of Bilasuni Grampanchayat of Niali block in Cuttack District of Orissa, where there is a land of Acr.0.25DCM registered in the name of the organization for construction of it's permanent office building.

A)Background :- SHELTER started as a Training and Support organization in 2000. SHELTER has grown to a large complex intervention in the development field. SHELTER is an Indian NGO.SHELTER is committed towards the sustainable development of the people with special emphasis on women. The organization has acquired the status of a prominent nation level NGO In order to strengthen SHELTER's agenda of providing quality services to its stakeholders, we have achieved another feat towards quality assurance. With great pride we would like to inform you that SHELTER is now a developing organization, one amongst a few social work organizations in the country. This organization would also recognize an effective Quality Management i. e reduced costs. This helps us to become more reliable, to be accountable to our beneficiaries, and help us to have a better documentation process and a systematic process of control and flow. Our organization works with state Govt., Central Govt., Public organizations, Private organizations and NGOs by submitting project proposals before client and after receiving sanction order starts work and completes as per terms and conditions.

Geographical Focus :- SHELTER is actively engaged in different developmental activities in different districts of Orissa viz: Sambalpur, Kandhamal, Kalahandi, Nawapara, Dhenkanal, Khurda, Puri, Cuttack, Jagatsinghpur,Nayagarh etc, proposed to work in the field of Environmental activities under Centre of EnvironmentalStudies,Orissa,Bhubaneswar and as the Nodal Agency of Rastriya Mahila Kosh for the State.

Programme	Focus	:-
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Health Activities- HIV & Aids awareness and RCH programmes cover in different villages. Community based drug distribution centres in different villages which are operated by trained health workers from among the community.

Education

In addition to formal syllabus, the children are imparted training on other aspects of social life such as environment, health and sanitation etc. Facility extended for Innovative Schools for preschool education and elementary education and Condensed course school.
Legal Training- Family Counseling provided through family counselling centre, consumer awareness Center, Legal aid etc.

Emergency Rehabilitation-

- Promoting of Self Help Groups (SHGs) for extending Micro-finance and Micro Insurance.
- Encouraging Micro-enterprise for extension of credit service for undertaking Income Generation Programs where the artisans in the villages covered are formed into SHGs and are supported by external credit services of SHELTER to pursue their livelihood.
- Through Grain Bank to ensures food security during lean period.
- Protect Environment protection through major tree plantation drives.
- Through Total sanitation campaign enabling better living facility for people.
- Adoption of construction of water harvesting structures to facilitate Irrigation and drinking water facility.
- Vocational Training provided to generate income for better living.

Facts :-

Full time staff :10

Part time staff:15

Volunteers: 30

Achievements: -

Vocational skill training to youth: 100

Number of Youth Development Centres provided information, guidance, recreational activities, support youth in creative protest on community and youth related issues. : 5

Number of youths provided with Training on construction, mobile repairing, personality development, bike repairing, etc.: 48

Participate in selected Environmental public hearings: 6

Selected projects are monitored regularly : 7

Paralegal workers with understanding of Environmental legal issues are created.: 8

Magazines on environmental issues shall be published :2

lectures on Climate Change for public awareness conducted regularly: 12

Research & publication: 3

Children will show improved learning levels in selected topics and learn to appreciate values of diversity, citizenship and equality. : 152

Research on emotional resilience of children affected by communal violence conducted: 10

Provide support to organization in strategic planning, capacity building of staff, Organization development etc.: 8

Regular mentoring of individuals shall be provided fellowship by the organization.:

Women activists supported in developing capacities through structured learning interventions.: 5

NGO officers receive governance training.: 2 Created network of area level women's savings & credit orgs .: 1

B) OUR Vision :- A society based on legitimate rights, equity, justice, honesty, social sensitivity and a culture of service in which all are self-reliant.

C)OUR Mission

- SHELTER sees its role in promoting sustainable changes by supporting voluntary efforts at the grass root level.
- Setting up issue based institutions, enhancing capacities and focusing on motivating and training youth for nation building.
- To enable every person have a house to live.
- To identify and work with the economically and socially deprived individuals starting with children, so that they become educated, skilled and aware.
- Enable every person to be self-reliant and enjoy a healthy, dignified and sustainable quality of life.
- To act as a resource to centre to collaborate with other agencies – governmental or non-governmental, as well as suitably intervene in policy formulation.
- Enabling shelter, cloth, food, Health care, education, Legal awareness, vocational training and social security to Poor, Needy, disable, distress, women & Children.
- Establish small industries, promote Agriculture, Plant Tree and protect Animal life for all round development of society.

D) OUR CLIENTS

- ERA Consultancy.
- Harsa Consultancy.
- Web Consultancy.
- Adamsmith Institute.
- DFID.
- National Commission for women.
- State women commission, Orissa.
- State Social welfare Board, Orissa.
- Central Social welfare Board.
- Centre for environmental studies.
- Suprativa, Cuttack,
- Govt of India, Science and technology Dept.
- Govt of India, Women and child development Dept.
- Govt of India, Culture dept.
- Pracheen kalakendra, Chandigarh.
- Neheru Yuba Kendra Sangathan.

E) OUR UMBRELLA PARTNERS - We work in cooperation of our partner and supporting agencies such as NGO, CLUBs, Panipanchayats, Dance Group, SHG group, Cultural centre and Members.

F) People behind programmes

Founder Chairman-Sri Jatindra Nath Das Chairman-SHELTER, has served for 16 years in different activities before setting up SHELTER. He has a Master's Degree in political science with specialization in International law and Foreign policies from Utkal university and has a Master's degree in Law besides experience as Lecturer in LAW. He has been working in the field of social work since last 30 years. Mr Jatindranath Das, our founder Chairman has founded "SHELTER" in full name "Society of Health Education Legal Training and Emergency Rehabilitation" in the year 2000 and since then this organization has been serving for welfare of people. Looking in to problem, suffering and poverty. He has been working as CHAIRMAN of SHELTER Social development organization for Social security, Entitlement and Legal Right of poor and distress. SHELTER is his brain Child to serve as a

NGO in a moral mind for all-round development of the rural people, downtrodden, distress, Helpless, Child, Women, Beggars and needy. He is involved with several Clubs, Society, NGO, SHG Groups, Pani-panchayats (W.U. Associations), Cultural Groups, Artists, Sportsmen, sports groups and individuals.

G) OUR Secretary and CEO / Founder Director- Mr. Fakir charan Das, Secretary and CEO of SHELTER, has been working in the Development Field for over 15 years. He specializes in training and capacity building of individuals and institutions. Our Secretary has passed BA and LLB from Utkal University. He has been involved with different institutions and organizations in social development activities. He was guided by the philosophy of Sri Binoba Vabe realized to have a Mission for enabling shelter, Food, Clothes, Legal awareness, Entitlement, Education, Medical assistance and emergency rehabilitation to children, women, Poor, Needy and landless people for their Social security, Entitlement and Legal Right. Therefore in the auspicious occasion of Utkal Divas 2000 he founded Social development organization in short name known as "SHELTER" and in full name "Society of Health Education Legal Training and Emergency Rehabilitation" at Bhubaneswar city in Khurda district of ODISHA state in INDIA.

H) SHELTER Projects – This year we have undertaken several attractive activities. We think if Govt. assistance and assistance of other organization shall be received, our organization shall show its effective performance in different fields. However we have performed the following remarkable activities this year for social development and proved our efficiency.

HEALTH SERVICES

i) HEALTH CARE PROGRAM

Since last six years we have been working in the field of Health care through R.C.H & Dai Training, HIV/Aids Awareness and Sanitation Activities. Due to poverty, people are in want of Medical assistance. Due to want of Hospital in rural areas people suffer a lot. We have started a Mobile Hospital. Due to want of fund we have not reached at our target. We think if Govt. assistance will be obtained or any other organisation will finance, we will try to serve for the people. This year we have spent Rs. 2633.00/- for RCH and dhai training, Rs. 1536.00/- for Aids and HIV awareness and Rs. 3652.00 for Health care activities for health care. We are in a mind to have an Ambulance, one doctor and other staffs. Medicines will be procured to provide freely. However now we are engaged in creating health-care awareness activities. We have conducted health camp and provided dhai training to rural women for awareness to know about child health, population control, immunization, mother care and nutrition.

ii) NATIONAL ENVIRONMENT AWARENESS CAMPAIGN (NEAC).

Since last few years we have been working with Centre for Environmental studies under Govt. of Orissa, Dept of forest and Environment and Govt. of India, Ministry of Forest & Environment. We have been organizing NATIONAL ENVIRONMENT AWARENESS CAMPAIGN (NEAC) program every year. We have performed remarkable activities this year for social development and proved our efficiency. The Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India has been providing financial assistance each year to organize National Environment Awareness Campaign.

The details of activities under-taken in respect of NEAC program by the organization during the previous years are as under:-

Name of the project	SHELTER National Environmental Awareness Campaign		
a) Location	Urban slum Bhubaneswar.		
Source	Year	Amount	Purpose
Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India	2005-06	5,000/-	NEAC-2005-06, Action program- composting. Awareness- Public Meeting on "Temple-Waste Management under Solid Waste Management.
Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India	2006-07	5,000/-	NEAC-2006-07, Action program- composting. Awareness- Public Meeting on Temple Waste Management under Solid Waste Management.
Self finance	2007-08	6000/-	NEAC-2007-08. Action program- Vermin composting. Awareness- Public Meeting on Climate change
Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India	2008-09	6000/-	NEAC -2008-09. Actionprogram- Vermicomposting. Awareness- Public Meeting on "management and composting of solid waste shall control pollution and prevent climate change.
Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India	2009-10	6000/-	NEAC -2009-10. Actionprogram- Vermicomposting. Awareness- Public Meeting on "management and composting of solid waste shall control pollution and prevent climate change.
Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India	2010-11	10,000/-	NEAC -2010-11. Action program- PLANTATION. Awareness- Public Meeting on <i>Biodiversity conservation.</i> "

This year we have also been granted Rs.10.000/- from Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India as financial assistance to Organise **NEAC -2010-11 program as under.**

Awareness program -PUBLIC MEETING ON –

“Vermi compost application in Medicinal Tree plantation promotes **Biodiversity conservation** -

A public meeting was organized for NATIONAL ENVIRONMENT AWARENESS CAMPAIGN-2010-11 on 27/03/2011(Sunday) 4.00PM at village NARAGADA,

Near Kalinga Vihar, Bhubaneswar, Khurda at garden premises of Sri Dhruba Charan Behera resident of village in a best natural environment surrounded with plant and trees. Theme for Awareness was a PUBLIC MEETING ON-“Vermin compost application in Medicinal tree plantation promotes *BIODIVERSITY CONSERVATION*” Organised by NGO SHELTER (Society of Health Education Legal Training & Emergency Rehabilitation) 595, Sampur, Po-Ghatikia, Bhubaneswar-3, Dist-Khurda, Orissa. Campaign was Sponsored by Centre for Environmental Studies (CES), Bhubaneswar, Forest and Environment Department, Govt. of Orissa, Bhubaneswar and Ministry of ENVIRONMENT & FORESTS, Government of India, New Delhi.

The Guests described in detail about “Vermin compost application in Medicinal tree plantation promotes *BIODIVERSITY CONSERVATION*” and benefits of *plantation of Trees which* was accepted by all. It was highly appreciated and decided to apply vermin compost in medicinal tree plantation and they also accepted to plant different trees. They also decided to form *plantation club* in cooperation of SHG Groups/Pani panchayats/NGOs/Clubs to follow up following plantation activities. It was viewed to plant TREE such as Tulasi, Bela, Patal Garuda, Pijuli, Amba, Barakoli, Paladhua, Pipali, Dalimba, Ashok, Nadia, Thalkudi, Kalara which have already been planted by our organization under plantation Action Program. They decided to also plant tree in road side, in front of Offices and Road in cooperation of villagers and *plantation club Members* in cooperation of SHG Groups/Pani panchayats/NGOs/Clubs and Municipal Corporation.

It has been decided by our organization to avail message in each village of Orissa to plant at least following 5 trees one each and take its care for environmental protection and biodiversity conservation.

- 1-Banyan Tree (BARA GACHHA).
- 2-Pipal Tree (ASWASTHA GACHHA).
- 3-Karanj Tree.
- 4-Neem Tree.
- 5-Baula Tree.
- 6-Ashok Tree

Organisation prepared *plantation club* in cooperation of villagers of village NARAGADA, Near Kalinga Vihar, Bhubaneswar, Khurda where we formed there 8 SHG Groups and one SHG Federation to follow up the activity for plantation to control Bio diversity conservation by Vermin compost application in Medicinal tree plantation for promotion of *BIODIVERSITY CONSERVATION*. It was also observed that plantation of Tree and Vermin compost application in Medicinal tree plantation promotes *BIODIVERSITY CONSERVATION*”.

ACTION PROGRAM - PLANTATION

1- Our organization has planted following plants and taken care in our Registered office premises 595, Sampur, Bhubaneswar and state office premises at E-2, OCC Colony, Unit-8, Bhubaneswar.

2- We have planted Allovera (GHI KUARI), Tulasi, Bela, Patal Garuda, Pijuli, Amba, Barakoli, Paladhua, Pipali, Dalimba, Ashok, Nadia, Thalkudi, Kalara, Papeya, Lembu, Orange, Sajana, Mango plant etc.

3- It has been decided by our organization to avail message in each village of orissa to plant at least following 5 trees one each and take its care for environmental protection and biodiversity conservation.

- 1-Banyan Tree(BARA GACHHA).
- 2-Pipal Tree(ASWASTHA GACHHA).
- 3-Karanj Tree.
- 4-Neem Tree.
- 5-Baula Tree.
- 6-Ashok Tree.

We have been conducting public meeting on "Temple Waste Management" under Solid Waste Management and climate change. This year public meeting has been organized at village Naragada on 27/03/2011 on Biodiversity conservation. We have also planted Medicinal plants in a model garden where we have planted more than 30 types of plants. We have also in cooperation of people, organizations and BMC planted tree in Road sides, School premises and office premises for promotion of plantation for control of Biodiversity conservation. We have also decided to avail message to each village of state to plant atleast one each of following 6 trees (BARA, Aswastha, Baula, Karanja, Ashoka, Limba) for environment protection and biodiversity conservation. The program was highly appreciated. Sri Ashok Ku. Sahoo, advocate, Traditional Agriculture Scientist Sri Khusak Laxman Das and Er. Prabhakar Nayak had participated as resource persons.

iii) SCIENTIFIC AWARENESS THROUGH SCIENCE CLUB

Our organisation is engaged in educating more than 100s of students in the field of science. We have started science club in the premises. We think through our science club and we will do better activities for popularisation of science. Last year our organisation has celebrated year of scientific awareness in the Cuttack district. We have completed successfully. We think this year we will also increase our science popularisation activities if Orissa Bigyan Academy will extend its valued cooperation to grant sanction in favour of our organisation. We have spent Rs. 2130.00/-. However we have capacity also to undertake the above programme in cooperation of our resource persons and personnel. So we have selected the location.

- To set up a Science club to facilitate school students of the area.
- To organise Science exhibition consisting of lectures and workshops at different locations to provide information about various science programmes.
- To provide scientific awareness by experts to the rural youths and students at their door step.
- To guide and help rural youths in planning and selecting an appropriate vocation or profession considering their interest, aptitude and means for science popularisation.
- To guide youths about various science programmes in schools and institutions.
- To guide youths about various scholarships, loan facilities available for study and career development in science popularisation.
- Provide practical and in hand ready solutions to the youths and students about their confusion regarding science.

iv) PLANTATION THROUGH PLANT AND ANIMAL WELFARE CENTER.

Since last Ten years our Organisation has been engaged in awareness among the people for welfare of environment and pollution control. We have also engaged our volunteers for plantation of tree, plantation of medicinal plants and to take care for welfare of plant and animals. This year Organisation has created awareness among people through its mobile troupe and Folk Dance group for plantation, a forestation, pollution free area, kitchen gardening, forever plantation, other greenery development and welfare of animals. Through our plantation development centre we think people will be aware to be lover of plants & animals. We have spent Rs. 2000.00 towards plantation development and animal welfare campaign. We have submitted project proposals to Govt. in this connection for financial assistance. If assistance will be received

we will open small garden and plant trees in different places. This will sure help for development of our citizens and welfare of plant animals.

SHELTER's EDUCATION SERVICES

i) SHELTER CRECHE CENTRE :

State Social Welfare Board has approved for grant to run a crèche center at Bhubaneswar Block to take care of 25 children within age group of 0-6 years of working and ailing mother under Rajiv Gandhi national crèche program since 2004 vide their letter No-5693 dtd-30/10/2004 and Organization has been receiving financial assistance since then as under. This year also crèche center is continuing. Smt Nirupama Patra- M.A. passed and Smt Sujata Swain. M.A. passed are engaged as crèche workers. The crèche center is associated with local hospital at IRC village, Nayapalli and nearer Anganwadi Kendra. Regular meetings of mothers are also conducted to know how to take care of children in house for better health and education. This year we have spent Rs.55022.00 to run crèche centre through financial assistance from State social welfare Board. Organization has obeyed all terms and condition of state social welfare Board and sincerely managing crèche centre. All facilities are provided to the children. This year we have tried for more welfare of crèche centre. We have requested to SSWB to pass order for release of final installment of 2009-2010, 2010-2011 and issue sanction order for the year 2011-2012. In the mean time, we have started another 5 crèche centers in Bhubaneswar Block to provide required assistance and education to children who need help.

State Social Welfare Board has approved for grant to run a crèche center at Bhubaneswar Block to take care of 25 children within age group of 0-6 years of working and ailing mother under Rajiv Gandhi national crèche program since 2004 vide their letter No-5693 dtd-30/10/2004 and Organization has been receiving financial assistance since then as under.

Year	Sanction order No/ Date	Amount Sanctioned		Amount Released	Amount to be released	Remark
		Recurring	Non-recurring			
2004-2005	5693 30/10/2004	7700/-	2000/-	7,700/- 2,000/-		Received, utilized & Account finalized.
2005-2006	4393 a-5/11/20 -530 d-16/2/20	18,480/- 5,976/-	- -	18,480/-		Received, and utilized & Account finalized.
2006-2007	3006 d-16/9/20	42,384/-	-	42,384/-		Received, and utilized & Account finalized.
2007-2008	3048 d-31/8/20	42,384/-	-	42,384/-		Received, and utilized & Account finalized.
2008-2009	3186 5 /9/2008	42,384/-	-	42,384/-		Received, and utilized & Account finalized.
2009-2010	3186 5 /9/2008	42,384/-	-	Nil	42,384/- (Not received.)	utilized.
2010-2011		42,384/-	-	Nil	42,384/- (Not received.)	utilized.

This year also crèche center is continuing. Smt Nirupama Patra- M.A. passed and Smt Sujata Swain. M.A .passed are engaged as crèche workers. The crèche center is associated with local hospital at IRC village, Nayapalli and nearer Anganwadi Kendra. Regular meetings of mothers are also conducted to know how to take care of children in house for better health and education.

Organization has obeyed all terms and condition of state social welfare Board and sincerely managing crèche centre. All facilities are provided to the children. This year we have tried for more welfare of crèche centre. We have requested to SSWB to pass order for release of final installment of 2009-2010 and issue sanction order for the year 2010-2011. In the mean time, we have started another 5 crèche centers in Bhubaneswar Block to provide required assistance and education to children who need help.

ii) SHELTER KALA KENDRA AND FOLK DANCE RESEARCH CENTRE:

Our Organisation has established a school of Art, Dance and Music promotion in name of SHELTER KALA KENDRA at Bhubaneswar. It has been affiliated to Prachin Kala Kendra, Chandigarh bearing affiliation No-7070. In the year 2006-07 there were 42 students from the stream of fine Art, Odissi dance, Hindustani vocal, Odissi vocal, Tabla instrumental and violin instrumental have appeared examination and got pass. In the year 2007-08 there were 46 students from the stream of fine Art, Odissi dance, Hindustani vocal, Odissi vocal, Tabla instrumental and violin instrumental have appeared examination. We have spent Rs. 5400.51 and Rs.5000.00 towards different activities of this Kendra. We have also conducted different cultural activities and dance competition program among the school students. We hope through this our Organization we shall work more and more for promotion of cultural activities in the state.

iii) CHILD LABOUR SCHOOL:

Organisation has spent an amount of Rs.1,000/- towards promotion of Education. A group of staffs and workers are engaged to move from village to village to teach uneducated persons. One education centre was opened to educate children who are not going to school and are in distress. In this centre disable children are also to be provided education. Other children will be also provided education who are engaged as labour. They are provided education in evening. This year we will develop this activity. This programme was implemented through a workshop, which was arranged in the month of November,2010. By this institute we provided training to train the grassroot level workers of Voluntary Agencies. 20 participants of various voluntary agency had participated in the workshop.

iv) LIBRARY AND MUSEUM PROMOTION CENTRE.

It has established library & museum for keeping and protecting valuable books and different materials. Library & Museum has been established. We have anticipated, this will be a model library & museum in the locality. We may encourage all concern to be interested to read much. In this year we have spent Rs1,200/-. One day we will prove that a library & a museum in this area will sure assists in national promotion. Our library & museum will be strengthened with books of children and testes of other groups. It will be opened in the morning and evening and in mid day also for study purpose of students, children and other. We have taken a special attention to keep books for awareness for women and children. Through this library uneducated, aged and child labour will be trained & educated. This will sure meet want of locality.

v) S.C/S.T. WELFARE CENTRE.

In our state most of areas covered with hills and forest. In those areas our people are staying. They are not educated and depend upon forests. Now-a-days forests are cut down. Restrictions are imposed. They are not in a position to take different forest goods for their livelihood. They are day by day becoming poor. In most cases due to poverty, drought they are loosing their land and village. They sale themselves as bonded labour. They are incapable to build a house for their existence. We will construct low cost house under our project and settle them in a good family atmosphere. This year we have spent Rs. 1828.00 for SC & ST awareness. On the other hand Horizons are generally poor. They are depending in daily labour. So they do not involve them in the National development race. Hence national/countries alround develop is not at all possible inspite of Govt. Social Development Activities. We have therefore opened such a unit to work for welfare and upliftment of Harican and Girizans who want Govt.assistance. The method of achievement of allround development of villagers is our movement. The villagers should be self sufficient and

independent on their daily usages and needs. Small scale production units on the basis of co-dependant on each other should be evolved to provide work to a large number of hands and profit shall flow into the pockets of single entrepreneur. Not only the production but also use of all these materials should be popularized among country men. Economic liberty, social, political, organizational independencies is urged. It has been decided to establish a vocational training centre. In this centre local un-employed individuals shall be provided Vocational Training. In other hand those who are in distress and helpless shall be allowed to stay in this Vocational-cum-rehabilitation centre. This will be a assistance centre for women, disable, old person, Distress, SC & ST. In this centre rural technology shall be promoted people will be trained how to promote agriculture. Agricultural development how will be developed shall be our ultimate aim. All the production shall be marketed.

SHELTER's LEGAL TRAINING ACTIVITIES

i) LEGAL and CONSUMER AWARENESS CENTRE.

Our Organisation had spent Rs.14,000/- in 2006-2007 and conducted PMLA in cooperation of Rainbow Tecnology application centre. In the year 2007-2008 we have spent rs.31,000/- and conducted PMLA on 27.01.2008 by receiving Rs.30,000/- financial assistance from National commission for women New-delhi. We have already received 1st instalment of Rs.15,000/- and organized PMLA and submitted documents and expect to receive balance amount of Rs.15,000/- very soon. This year we are also trying to conduct PMLA and taken initiative for legal and family counseling. We have spent Rs. 2260.00 for different legal awareness activities which has been started for settlement of matrimonial disputes. Our representatives are visiting houses of different persons related with any matrimonial disputes. The disputes is going to be settled or compromised after negotiation in cooperation of State Social Welfare Board, Mahila commission and different legal authorities. Even we are taking steps to settle this through "Lok Adalat". We have decided to continue our activities through assisting distress and poor through our legal family and counselling center. They will be provided free legal advice and assistance. In case of necessity their cases shall be recommended to the Govt. for proper management and assistance. If Govt. assistance will be received, we will strengthen this.

ii) PARIVARIK MAHILA LOK ADALAT (PMLA) THROUGH LEGAL & FAMILY COUNSELING CENTRE.

Our Organisation has taken initiative for legal and family counseling centers. Different legal awareness activities has been started for settlement of matrimonial disputes. Our representatives are visiting houses of different persons related with any matrimonial disputes. The disputes is going to be settled or compromised after negotiation in cooperation of State Social Welfare Board, Mahila commission and different legal authorities. Even we are taking steps to settle this through "Lok Adalat". We have spent Rs. 2133.00 for Lok-Adalat. We have decided to continue our activities through assisting distress and poor through our legal family and counselling center. They will be provided free legal advice and assistance. In case of necessity their cases shall be recommended to the Govt. for proper management and assistance. If Govt. assistance will be received, we will strengthen this.

iii) WOMEN AWARENESS GENERATION PROGRAMME: It had requested in the year 2004-05 to the State Social Welfare Board for financial assistance for conducting a AGP programme. In this response State Social Welfare Board, sanctioned vide their letter No.5981 dtd.25-11-04 for grant of Rs10000/- for conducting AGP programme for women. As per advice vide their letter No3975 dtd.22-09-05 we deputed our representative Miss Jogamaya Mahapatra for undergoing organizers training under Viswa Jeevan Seva Sangha, Khurda. She completed her organiser's training during the period 29-09-05 to 08-10-05. Then we requested State Social Welfare Board for release of sanctioned amount. The State Social Welfare Board released first installment of Rs9000/- (Rupees nine thousand) only.

The organizer Miss Johamaya Mahapatra, conducted survey in different places at Nayapalli and identified 25 women beneficiaries and round up discussions were made with them and our representative also described them about present day situations and present day to day problem of women and also about need of the camp. Camp was conducted for

8days from 15-03-06 to 22-03-06 followed by 2days follow up camp. Women groups are consulted and awareness training was provided. SHG group promotion proposal was accepted by the members. Immediately 2 SHG groups are formed and it has been decided to strengthen them for business and promotion of financial condition of poor women. Through this AGP programme basic idea has been obtained and women are provided awareness training to know about right, safety and security of women.

It was decided by the Organisation to conduct more awareness programme for welfare of women and children. In the year 2005-2006 this Organisation was awarded for grant of an amount of Rs50,000/- by the Central Social Welfare Board, New Delhi and organised five AGP meetings for welfare and awareness of women. In this connection, Organisation has organized different survey activities and small village-level meetings in different places and office bearers have gone training for the purpose. It has been observed that this programme has created more awareness among women –how they will protect themselves from different Social evils and bindings. Very soon programme shall be conducted and different resource persons had been invited to aware the women. Our Organisation has taken this programme as a mile stone and promised to work for promotion of women and child. We have formed women SHG federations for their empowerment and financial condition.

SHELTER's EMERGENCY REHABILITATION ACTIVITIES)

i) YOUTH CLUB PROMOTION UNDER NEHRU YUBA KENDRA SANGATHAN, KHURDA, BHUBANESWAR :

This Organisation had received an amount of Rs10000/- in the year 2004-2005 from Nehru Yuba Kendra Sangathan, Khurda, Bhubaneswar under Financial assistance to Youth club programme for promotion of our Organisation for purchase of furnitures and assets for the Organisation. The amount has been spent for the purpose and we have tried for promotion of our center. We have also requested Nehru Yuba Kendra Sangathan again this year for assistance under "Rural Sports club" programme. Representative of our Organisation Miss Jayshree Naik has also been appointed as National volunteer under Nehru Yuba Kendra Sangathan, Khurda, Bhubaneswar. Representative of our Organisation are also participating in different activities and programmes organized by Nehru Yuba Kendra Sangathan. This year we have spent Rs. 2136.00 in different youth development activities and expect our Organisation shall help youth in social development, if assistance and cooperation is received from different corners.

ii) PANIPANCHAYAT FEDERATION AND POND MANAGEMENT.

Orissa is a state where most of the people are depending upon agriculture, looking after cultivation. In spite of availability of all resources they are not able to develop their standard through Agriculture. We have decided to work for Agricultural promotion. The Govt. of Orissa has realized the condition and taken revolutionary steps for agricultural development through formation of Water Users Association. We have undertaken work for formation of Water Users Association in Kanas Block of Puri District and Baranga Block of Cuttack District. We have spent Rs3652.00 and Rs.2300.00 for promotion of agriculture, vegetation, pc culture, seeding and nursery. We have received assistance from DFID and other organizations through Verve Consultancy, Hasha Trust, WEB Consultancy and beneficiaries for welfare of Water Users Associations . We have formed 61 Water Users Association in Kanas block and 11 Water Users Association in Barang Block and 17 Water Users Association in Niali Block. We think this will serve interest of people in field of Agriculture. In the mean time our achievement has been appreciated by different corners. It has been decided by our organization to work more in the field of Agriculture. It has been decided to work for Betel crop promotion in Niali block of Cuttack District and to work more for Agriculture promotion by developing pani panchayat, kisan club and pond management through our Water Users Association (Panipanchayat) Federation.

SHELTER's Low cost housing project for poor.

i)BINOBAJI SHELTER HOME AND AGE CARE CENTER:

We have started Binobaji Shelter Home And Age Care Center at village sampur and there shall be a vocational training centre for rehabilitation of distress. A land of 10 Acres are taken for this purpose. We are in a mind to open age care centre. In this centre we will check health of old persons and poors through our health centre. Our Age Care Centre will provide assistance to Helpless and Needy old persons. In case of able old persons they will be provided Vocational Training for earning this livelihood. Sri Budhinath Behera is the president of Binobaji Shelter Home And Age Care Center to develop the centre and activities. This year centre shall be linked with funding organization for welfare of distress.

ii) AGRICULTURE PROMOTION CENTER:

Orissa is a state where most of the people depend upon agriculture, looking into critical conditions of cultivators, in spite of availability of all resources in the field of Agriculture, we have decided to work for Agricultural promotion and income generation through agriculture, vegetation, pisci-culture, seeding, nursery, handicraft and coir activities. In this connection Govt. of Orissa has realized their condition and revolutionary step has been taken by them for agricultural development through formation of Water Users Association.

We have undertaken work for formation of Water Users Association in Kanas Block of Puri District and Baranga Block of Cuttack District. We have spent Rs. 3698.00 Rs.2400.00 Rs.1533.00 for promotion of agriculture, vegetation, pc culture, seeding and nursery. We think this will serve interest of people in field of Agriculture. In the mean time our achievement has been appreciated by different corners. It has been decided by our organisation to work more in the field of Agriculture. It has been decided to work for Betel crop promotion.

SHELTER's OTHER SERVICES

i)SHG PROMOTION THROUGH VOCATIONAL TRAINING AND MICRO FINANCE.

Organisation has taken initiative for promotion of self-help group among village women. We have moved different parts of Puri, Cuttack and Khurda district. People are interested to form groups. However Govt. Co-ordination and assistance is absolutely required. We have formed 55 self-help groups in Niali and Kantapada block of Cuttack district. We have formed a SHG Federation in Niali & Kantapada block. We have provided training to them for management of their group and for their empowerment. They are also provided with training in different self-employment programs and agriculture, handicraft, kitchen gardening, flower plantation, poultry, pigery, banana plantation and such other activities. We have also formed SHG federation at Bhubaneswar. Smt Sabitri Mohant and Taina naik are chief SHG coordinators.

Especially we have conducted training for business & marketing of different products in a better market in good market rate and also by providing idea accepting good quality and acceptable levels. We think through this types of training and activities our SHG Groups shall be sure uplifted. We have spent Rs2600.00 and Rs. 2600.00 for the purpose of Handicraft and coir promotion and SHG workshop. In this connection we have contacted Mission Shakti, NABARD, State social welfare advisory Board, Banks and District machinery for financial assistance and loan for this purpose.

ii) MILK PRODUCERS COOPERATIVE AND DIARY DEVELOPMENT PROGRAM.

Organisation has taken initiative for milk producers cooperative and diary development program. We have moved different parts of Puri, Cuttack and Khurda district. People are interested to form groups of milk producers cooperative and diary development program. However Govt. Co-ordination and assistance is absolutely required. We have formed 55 groups in Niali and Kantapada block of Cuttack district. We have formed a milk producers cooperative Federation in Niali & Kantapada block. We have provided training to them for management of their group and for their empowerment. They are also provided with training in different self-employment programs in agriculture, handicraft, kitchen gardening, flower plantation, poultry, pigery, banana plantation and such other activities. we have conducted training for business & marketing of different products in a better market in good market rate and also by providing idea accepting good quality and acceptable

labels. We think through this types of training and activities our Groups shall be sure uplifted. We have spent Rs.16,960/- for this purpose. In this connection we have contacted OMFED and Animal welfare Department and different authorities such as Banks and District machinery for financial assistance and loan for this purpose. The method of achievement of all round development of villagers is our movement.

SHELTER NGO COORDINATION COMMITTEE & CONSULTANCY ACTIVITY:

Our Organisation has started a state level NGO coordination committee. It's head office is situated at Bhubaneswar and functioning in head office of SHELTER. Sri F.C.Das, Secretary of SHELTER is coordinator. Primarily, it has been decided to take one member from each district as primary member. With them different activities shall be conducted. There are 106 NGOs and social organizations are member of the forum. We have taken proper care to provide them projects. They are happy with performance. However, our Organisation has taken membership under network of following NGO coordination groups.

- 1) Khurda Action Forum, under CASA organization
- 2) Cuttack Action Group
- 3) Nehru Yuba Kendra, Khurda

However the activities of Organisation in last five years are remarkable and created land mark in the history of the Organisation in the field of social development activities, as detailed below. SHELTER has established its branches in Cuttack, Puri & Khurda District. It has established its state head office at Bhubaneswar. A folk dance research centre has been opened. It has formed 31 folk dance groups in different fields in different parts of the state. It has opened a library. It has formed 60 water users associations (PANIPANCHAYAT) in Puri District. One water users association in Khurda District & 41 water users associations in Cuttack District..

We do liaising work for our partner agencies on mutually agreed terms.

Preparation Of Project Report/Proposal-

Affiliation –

District & state level service is provided.

Registration Services of F.C.R.A. (Foreign Contribution) and 35AC of I.T. Act. 1961 is also available.

GUIDANCE FOR CREATION OF NEW SOCIETY

Requirements, Name, Fathers/Husband Name, Address, Occupation, Designation (President, Vice President, Secretary, Treasurer & Members).

Constitution of Executive Body Right & duties, Bye-laws, Proceed use for amendments, Funds, Place, Address Power of Operating Funds, Main functionary.

Name of the Society (Proposed). Aims and Objects, Joint Account Member, Managing Committee minimum-7 Members including Post holders and members.

We Deals in following types of registration and certifications:-

1. Registration / Amendment
 - o Society (Societies Registration Act 1860)
 - o Trust (Indian Trust Act1882)
 - o Section 25 B Company (Non Profit Company)
 - o Firm (Partnership / Proprietorship)
 - o Pvt. / Ltd. Company
 - o Registration U/S 12-A of Income Tax Act
 - o Registration U/S 80-G of Income Tax Act
 - o Registration U/S 35 AC of Income Tax Act
 - o FCRA Certification
 - o RNI Number
 - o PAN (NGO/ Trust/ Company/ Firms/ Individuals)
 - o ESI
 - o Provident Fund
 - o Trademark, Copyright & Service mark
 - o Import- Export Code
 - o Service Tax

- o Domain Name
- 2. Documentation
 - o Project Proposal
 - o Project Report
 - o Event Report
 - o Planning / Policy Document
 - o Concept Note
 - o Presentation / NGO Profile
 - o Brochure & Booklet
- 3. Accountancy & Finance
 - o Financial Consultancy
 - o Accounting
 - o Balance Sheet
 - o Income Tax Return (NGO/ Trust/ Company/ Firms/ Individuals)
 - o Utilization Certificate
 - o Budgeting
- 4. Other Services
 - o NGO Setup, Professional advise & Consultancy as per requirements
 - o NGO Project Development, Execution & Support
 - o NGO Event Management
 - o Project Monitoring & Evaluation
 - o Website designing as per client requirements

EXPERT SERVICES AVAILABLE FOR:-

Project Identification, Project Planning, project preparation, Implementation, Documentations, Grant-In-Aid, Foreign Funding, Fund Raising, Training Programs, Networking, Evaluation, Monitoring, Market Research, Social Studies, Networking, liaison work, Resource Person, Volunteers etc.

New Society / NGO / VO / Trust / RWA / Magazines /Newspapers Registrations.

***Chartered Accounts Services,** Computerized Accounting, Auditing, Balance Sheets, Income Tax Returns, Exemptions U/S 80-G, 1C, FCRA, Finance, loan etc.

CONCLUSION :

Society of Health Education Legal Training & Emergency Rehabilitation(SHELTER) is a brain Child to serve as a NGO in a moral mind for all-round development of the rural people, Down trodens, Distress, Helpless, Child, Women, Beggars and needy. We have tried to work for the people. While we are attempting to work, we have been welcomed by the different wings. In our activities, we have got our achievement in the field of Agriculture development, Cultural development and child and women development. We think we will expand our activities in the field of new ideas and Horizons of Socio-economic development of rural poor. In coming year we will request different funding agencies, Govt. Bodies and Individuals who will assist us to enable to serve in the field and our organization may be a successful one in the country.

**CHAIRMAN
SHELTER**

**SECRETARY
SHELTER**