

## *ANNUAL REPORT FOR THE YEAR 2012 -2013*



# ***SHELTER***

**(Society of Health Education Legal Training & Emergency Rehabilitation)**

(A Govt. Registered Leading NGO in Orissa)

Society Registration No.21006/145 of 2000-2001.

(Registration under section 12A/80G of IT Act in the year-2010-11)

(FCRA Registration applied)

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**&**

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**Website- <http://www.sheltersociety.com>**

***State Head Office and  
Family counselling & Legal Aid Centre***

**Plot No-GA-403,Behind New DAV School (Phage-II),  
Sailashree Vihar,Po- Chandrasekharpur,  
City-Bhubaneswar-751021,Dist-Khurda,State-Odisha,INDIA.**

**Resources Development Cultural Promotion Vocational Traing & Rehabilitation Centre & Katak  
District Office**

**Vill – Mathasahi, Po- Bilasuni, Block- Niali, Dist-Cuttack-754004.Odisha.**

**Raurkela Project and Western Zone office- Raurkela Project and Western Zone office-Shatabdi**

**Vidya Vatika, Auto Colony, Po-Tangarpalli,Rourkela,Dst-Sundargarh,Odisha,**

**Registered Office-**

**Plot No-595, Near SUM HOSPITAL,Vill-Sampur,Po-Ghatikia, Bhubaneswar-751003,Dist-Khurda, Odisha.**



## Annual Report for the year 2012-13

of  
**SHELTER**

(Society of Health education Legal training and Emergency rehabilitation),  
GA-403, Sailashree Vihar (Behind New DAV School Phage-II),  
Chandrasekharpur, Bhubaneswar-751021, ODISHA, INDIA.

### *Index*

Sl no	<i>subject</i>	<i>pages</i>
A	<i>Observation at Shelter</i>	3
B	<i>Vision</i>	3
C	<i>Mission</i>	3
D	<i>From Chief Executive's Desk</i>	4
E	<i>Geographical focus</i>	5
F	<b><i>Institutional Care</i></b>	5-12
	<i>Human Resources</i>	
	<i>Funding Partners, Marketing and Fund Raising</i>	
	<i>Financial Details</i>	
	<i>Credibility and Transparency</i>	
	<i>Umbrella partner, Cliants, Friends &amp; staff of SHELTER</i>	
	<i>Shelter Board Members</i>	
	<i>Contact Details</i>	
G	<b><i>Program and project Focus -</i></b>	12-27
	<i>Social consultancy</i>	
	<i>Health promotion centre</i>	
	<i>Education promotion</i>	
	<i>Legal awareness Activities</i>	
	<i>Training on vocational Education</i>	
	<i>Emergency cooperation activities</i>	
	<i>Rehabilitation programme</i>	
	<i>Other Programme and project achievements</i>	
H	<i>Conclusion</i>	28

**OBSERVATIONS AT SHELTER**  
**(SOCIETY OF HEALTH EDUCATION LEGAL TRAINING AND**  
**EMERGENCY REHABILITATION),ODISHA,INDIA.**

*SHELTER in full it is known as Society of Health education Legal training and Emergency rehabilitation started its working as a Training and Support organization in the year 2000, whereas in present days it has grown up to a large complex intervention in the field of consultancy, production, management, education and development. SHELTER is an Indian NGO which is committed towards the sustainable development of the people with special emphasis on women empowerment, Child development and Rural entitlement. The organization has acquired the status of a prominent national level NGO in order to strengthen SHELTER's agenda of providing quality services to its stakeholders. We have achieved another feat towards quality assurance, with great pride. We would like to inform that SHELTER is now a developing organization, one amongst a few social work organizations in the country. This organization would also recognize an effective Quality Management i.e. reduced costs. This helps us to become more reliable, to be accountable to our beneficiaries, and help us to have a better documentation process and a systematic process of control and flow. Our organization works with state Govt., Central Govt., Public organizations, Private organizations and NGOs by submitting project proposals before client and after receiving sanction order starts work and completes as per terms and conditions. In order to strengthen SHELTER's agenda of providing quality services to its stakeholders, the systems and procedures in the organization has been adopted systematically and followed at every level of the hierarchy. The organization is committed towards providing best services in the most efficient manner to all its stakeholders. It further highlights the organization's ethics of transparency, accountability and credibility.*

**B)OUR VISION :-** *A society based on legitimate rights, equity, justice, honesty, social sensitivity and a culture of service in which all are self-reliant.*

**C)OUR MISSION:-***SHELTER sees its role in promoting sustainable changes by supporting voluntary efforts at the grass root level by setting up issue based institutions, enhancing capacities and focusing on motivating and training youth for nation building. To enable every person have a house to live and to identify and work with the economically and socially deprived individuals starting with children. So that they can become educated, skilled and aware and enable every person to be self-reliant and enjoy a healthy, dignified and sustainable quality of life. To act as a resource to centre to collaborate with other agencies – governmental or non-governmental, as well as suitably intervene in policy formulation for enabling shelter, cloth, food, Health care, education, Legal awareness, vocational training and social security to Poor, Needy, disable, distress, women & Children through establishing small industries, promoting Agriculture, Planting Tree and protecting Animal life for all round development of society.*

### **D)FROM OUR CHIEF EXECUTIVE'S DESK**

*Credibility and the impact, it makes on any programme or movement, to bring about change and transformation, is time consuming. It is believed that in "EDUCATION" it takes inter generational processes to achieve a positive impact. The good example of India is that it took over 60 years after Independence to emerge as the largest English speaking country and an info-technology giant, in the world. For fifteen years, SHELTER has endeavored to make an impact. Working with the people from the vulnerable and weaker sections of society, in the sector for Child Right, Women empowerment and Rural Entitlement made a difference for children who would have otherwise been child laborers, is the qualitative change demonstrated.*

*In the case of girl children and women, the change has been constant. From a society in which women are not normally usually educated, one has been able to enroll over 60 percent girls in schools, later in vocational and university education and place them at par with the emerging social milieu and a great advantage two as dozens and more have come back for teaching, nursing and serving their own communities. In the future our graduates will snowball into emancipation and empowerment of the gender, which has remained suppressed and elusive so far.*

*Similarly the women in backward communities who were neglected, oppressed and exploited socially, economically and politically are now placed on a pedestal although the numbers are not large considering the population of India. Yet "small is beautiful". The Self Help Groups of women, over four years could save and revolve the savings through inter-loaning and establishing a local community revolving fund, is an impacting environment. In the process these semi literate rural women have demonstrated leadership, community organization, collective will, mutual respect, confidence, honesty, and business acumen. Besides when they were given with microfinance to administer among themselves as Micro-credit to set up Micro enterprises, they did it so efficiently, that in only three years they increased the capital to larger numbers and proving the banking circles wrong who felt that these illiterate and disorganized women are 'Non Bankable' and at the same time created new avenues of self-employment.*

*These and many other proven track records of SHELTER, not only establishes its credibility but also has sown the seeds of change and impact. SHELTER is extremely happy for this performance and hopes to continue in the same spirit for years to come, bringing solace and prosperity to vulnerable. Theories are fine but unless theories take practical avenues of demonstrated results, the theory, remains theory only. Wish you all the Readers, Partners, staff, a very happy and prosperous future God Bless!*

*Fakir Charan Das,  
SECRETARY and Cchief functionary,  
SHELTER(ODISHA,INDIA)*

**E)GEOGRAPHICAL FOCUS** :- SHELTER is a Non-Government, Non-Political, Not-profit making Social Development Organization. It has been incorporated under the Society Registration Act (No. XXI of 1860) on 18<sup>th</sup> day of August 2000 by the I.G.R, Orissa, Cuttack bearing Rgn. No-21006/145 of 2000-2001. The Organization has obtained registration under section – 12A & 80G of Income Tax Act in the year 2010-11. In the mean time we have sought for registration under Foreign Contribution Registration Act from Ministry of Home affairs, Govt of India which shall be obtained very soon. The geographical area of operation of organization is state of orissa. Now we are actively working in Khurda, Nayagarh, Ganjam, Kalahandi, Jagatsinghpur, Cuttack, Jajpur and puri districts. The State Head office and Family counselling & Legal Aid centre is situated at Plot No- GA-403,Sailashree Vihar (Behind New DAV School Phage-II),Chandrasekharpur,Bhubaneswar-751021,ODISHA,INDIA. The Registered office of the organization is situated at Plot No -595, Near Sum Hospital Vill-Sampur, Po-Ghatikia, of Bhubaneswar block of Orissa state. The project office is situated at Vill-Mathasahi of Bilasuni Grampanchayat of Niali block in Cuttack District of Orissa, where there is a land of Acr.0.25DCM registered in the name of the organization for construction of a permanent office building.SHELTER is actively engaged in different developmental activities in different districts of Orissa viz: Sambalpur, Kandhamal, Kalahandi, Nawapara, Dhenkanal, Khurda, Puri, Cuttack, Jagatsinghpur,Nayagarh etc, proposed to work in the field of Environmental activities under Centre of Environmental Studies, Orissa, Bhubaneswar and as the Nodal Agency of Rastriya Mahila Kosh for the State.

**F)INSTITUTIONAL CARE:-** All religious festivals are celebrated and this helps children to understand the different religions and be more accepting of the same. Students participated in the Inter NGO Competition and won the prize for their dance performance. This not just brought in much relief to the regular caretakers but also brought in much variety in the activities and management of children. The interns have been from reputed Management Institutes as well as Social Work colleges. Volunteers from across the country have added a great value especially in buildingup the language skills. Credit goes to members for adding a special touch to the rehabilitation process.

**Human Resources Development:-**Shelter came up as a brand in the eyes of the media last year after witnessing an impressive growth in the organization's work and activities from many years.It received coverage from prestigious media houses. The electronic media, too, featured Shelter. Apart from news channels radio stations made a special impact with their announcements on various events of Shelter.At shelter our aim is to help people keep pace with the latest and the best. We understand that the employees form the heart of an organization, and only when they perform the best would we be able to deliver the best to our stakeholders.

**Talent acquisition:-**Shelter has an established brand image which is clearly evident in our recruitment process. To quote some figures -As on 31st March, 2013, Shelter has on board a team of 16 people as against 46 in the beginning of the year. This includes regular employees, part time consultants, social entrepreneurs and volunteers. The impact of recession in the beginning of the year did not leave Shelter untouched, but we made a conscious decision to work together to fight the same. Last year our take on employees are from fields of finance, social

work, teaching, medicine, counsellors, IT, special education, beauty culture, MBA and fashion designing.

**Recruitment system:-** We also introduced a competency based recruitment system where the candidates were interviewed based on 12 competencies identified in the performance management process so as to be able to establish a common footing for all processes in Shelter. Lead time (time from the date of creation of vacancy to the date of closing the position), reduced from 52 days (last year) to 49 days. In addition, this year we initiated a process to gauge the reaction of candidates to our selection processes and to promote Shelter Employer Brand Image. 82.5 percent candidates expressed that our interview processes were unbiased. Some of the comments from our candidates were:

- “Interview was a good procedure and it got over soon”.
- “All workers are playing an effective role and working environment is up to the mark”.
- “Staff were cooperative and good and the quality and standard of interview was good”.
- “I like the cooperation of interviewers. They have given me chance to speak”.
- “It was very lengthy but I enjoyed giving the interview”.

**Learning and development initiatives:-** In order to keep pace with the ever increasing challenges of professional life, Shelter employees are encouraged to attend programmes which will build their capacities to perform better. Last year shelter employees attended 9 trainings and 4 conclaves / seminars on various subject ranging from fundraising, teaching methodologies, general administration, etc.

**Employee Morale Survey:-** For any organization to go ahead in its field of operations it is imperative that it has the pulse of the employees. To that end shelter introduced Employee Morale survey in 2012-13. The feedback has helped strengthen processes on an ongoing basis. The survey is not compulsory and confidentiality and anonymity are strictly maintained. The findings of the survey for 2011-12 and 2012-13 are compared in the table given below. It is good to note that shelterians are still strong on the sense of commitment and accountability topping the chart. It is also worth noting that despite the fact there is an overall increase in the faith for sheltera Management, the leadership quotient seems to have come down considerably. This could also be due to the fact that there has been a major change in shelter Management, and organization is still adapting to it.

**Performance Management Survey:-** Performance Management Process is a means to establish a model of communications across the organization and helps all employees come on the same page as far as their performance vis a vis organizational goals are concerned. The process facilitates healthy interaction between line manager and employee. This year shelter was able to conduct only two reviews as against the norm of three due to various constraints.

**Interns and Volunteers:-** Interns and Volunteers are a very important part of our team and they also act as Shelter Ambassadors. 25 Interns and 16 volunteers have been associated this year and worked at various projects of Shelter. Out of 25 interns, 20 were from different districts of Odisha and 4 were from other states. Likewise, 10 Odiya volunteers and 5 other state

Volunteers got associated with us in the last year starting from April, 2012 till March, 2013. Corporates like Nestle, Genpact and Inner Space Consulting have also been volunteering their services for Organizational Development and Child Counseling and training.

**Young Shelter – the voice of youth** :- Another new initiative which was taken to involve the youth of the organization to be an active body in decision making where staff in the age bracket of less than 30 years were brought together. The group would be involved proactively in discussing about the organization and eventually also chalking a career path for themselves in the organization. The group calls themselves 'Young Shelterian'. The bracket of 30 years was kept keeping in mind the average age of 35 years.

**Others activities-**

- HR Networking- where Shelter drafted HR guidelines for Partner NGOs i.e. BJSS, Khurda, SUPRATIVA, Cuttack, AZAD Lathi Bahini, Jajpur, Rainbow Technology application centre, Cuttack, Kandhamal Baidya Mahasava, Kandhamal.
- 12 Staff Meetings were organized in the last year. Staff Welfare activities like birthday wishes, farewell and soft loans were also provided for the same.
- Shelter staff at the Corporate Office also took an initiative and organized a self funded picnic to Konark Tourist Complex.

**Achievements: -**

- Vocational skill training to youth: 10
- Number of Youth Development Centres provided information, guidance, recreational activities, support to youth in creative protest on community and youth related issues. :5
- Number of youths provided with Training on construction, mobile repairing, personality development, bike repairing, etc.: 12
- Participate in selected Environmental public hearings: 21
- Selected projects are monitored regularly : 12
- Para-legal workers with understanding of Environmental legal issues are created.:10
- lectures on Climate Change for public awareness conducted regularly: 12
- Children will show improved learning levels in selected topics and learn to appreciate values of diversity, citizenship and equality. : 24
- Provide support to organization in strategic planning, capacity building of staff, Organization development etc.:20
- Women activists supported in developing capacities through structured learning interventions.: 22
- NGO officers receive governance training.: 5
- Created network of area level women's savings & credit organizations .: 5
- Confederation of International Industry conducted Workshop for csr development at Hotel Hindustan International, Bhubaneswar. 4 members of Organization Participated in workshop.

- Confederation of International Industry conducted an exhibition for rural CSR marketing development at Exhibition ground unit-3 Bhubaneswar. Our organization participated in that.
- Confederation of International Industry, Kolkata conducted a National seminar for HIV control at Exhibition ground unit-3 Bhubaneswar. Our organization participated in that.
- Development Labs New Delhi had conducted a National conference /workshop on 2/05/2013 about Role of CSR in sustainable development in association with Federation of Indian Export organization (FIEO) at Hotel Crown Bhubaneswar. Our Secretary, Legal Advisor, Finance Director and System Engineer of our Organization had participated in workshop.

**EXPECTED Foreign Funding Partners:** Charities Aid Foundation, U. K, Stitching Kinder van Morgen, Netherlands, Dewan Foundation, U. K • Didi Fashion, Netherlands • Du • Education Trust, USA • Edukan Foundation, Netherlands • Father And Daughter Alliance, USA • Give Foundation • Interpid Travels, Australia • Jochnick of Foundation, Sweden • Pakhar Foundation, U.K • Shanty Foundation, Netherlands • U. S. Embassy, New Delhi

**EXPECTED Indian Funding Partners:**

Amway Opportunities Foundation • Axis Bank Foundation, Charities Aid Foundation • Delhi Kalyan Samiti • Public Health Foundation of India • Give Foundation • Tech Mahindra Foundation • Huawei Tele Communication • Hewitt Associates • Oil and Natural Gas Corporation • Mahindra Education Trust • NABARD • National Institute of Open Schooling • National Council of Rural Institutes • Ram Jethmalani Foundation • Samajik Suvidha Kendra • S.N Power, Holding Singapore Pvt. Ltd. • J. Sagar Associates • Delhi Government • Department of Environment

**Institutional funding-** Shelter raised money from foundations, Agencies and government departments for its programs and activities programme.

**Direct Mailing / Individual Donations:-** Shelter raised and acquired new donors through cold mailing. Donors continued to receive prompt feedbacks, special greetings and invitations to various events thus making them feel a part of this large family. Monthly updates about various events and happenings at shelter were shared through the electronic newsletter.

**Donation Boxes:-** The total income from Donation Boxes not only help us raise money but are also a very effective medium to increase the visibility of the organization, and to provide feedback to our donors. This year donation boxes will be placed in different market locations. Currently, shelter shall a total of 30 donation boxes place in and around Bhubaneswar City.

**Financial Details-**Particulars of Financial Accounting for the year 2012-13

A) Direct Fund Raising: %

Public Donation & Gifts

23.18%



<i>Indian Agencies &amp; Foundations</i>	<i>10.59%</i>
<i>Government Aids &amp; Grants</i>	<i>1.94%</i>
<i>Other Income</i>	<i>24.45%</i>
<b>B)Foreign Agency Funding: %</b>	
<i>Foreign Agencies</i>	
<i>Foreign Foundations</i>	
<i>Foreign Embassies &amp;High Commissions</i>	
<b>Expenditure %</b>	
<i>Education</i>	<i>60.62%</i>
<i>Gender Equity</i>	<i>7.06%</i>
<i>Community Health</i>	<i>4.11%</i>
<i>Disability Project</i>	<i>2.50%</i>
<i>Street Child Rehabilitation</i>	<i>10.02%</i>
<i>Program Management</i>	<i>2.89%</i>
<i>Fund Raising</i>	<i>2.89%</i>
<i>Human Resource (staff Trg &amp; Dev)</i>	<i>1%</i>
<i>Administration</i>	<i>5.98</i>
<i>Corpus Fund</i>	<i>0.95</i>

**Credibility and Transparency for Institutional Growth**

*Shelter's growth has been cumulative and it has brought in diversity as a result, Shelter could take up innovation activities in a transparent and credible manner. Shelter meets all the norms and this assures all our supporters that their money is put to the intended use.*

*Details of Travels are as under-*

*Fakir Charan Das, Secretary and Chief Executive attended State social welfare Board meeting, CII Meet, Development lab Meet on 2/05/2013 Meeting, Meeting with Donor Agencies and to create new donor linkages.*

*Board Members and Staff moved on travel-*

- *To attend workshop on Child Protection*
- *To attend the workshop and Training conducted on Micro Finance*
- *HR project Monitoring*
- *Project Monitoring visit and meeting with various beneficiaries of Micro Finance Project*
- *Co- ordination of Foreign visitors and home visit to Scholarship applicants*
- *Program Project progress discussion and to attend Staff Meeting*
- *Restoration of Runaway child with his family*

*Liaison work with Transport Department of Odisha, We adhere to all accounting norms formulated by the Institute of Chartered Accountants of India (www.icai.org) and meet all those defined by our*

organization.

No remuneration is paid to Board Members except the Secretary and Chief Executive who is an ex-officio member. Secretary & Chief Executive, Executive Director, Deputy Director (Finance), Special Educator / Teacher, Other team members like Social Entrepreneurs Instructors, Animators, Volunteers and Interns

**BOARD MEMBERS OF SHELTER**

1. Mr Jatindranath Das-Chairman
2. Mr Fakir Charan Das-Secretary and Chief Functionary
3. Smt Jyotshna rani Barik-Director
4. Smt Sabita rani Tipathy-Director
5. Mr Govinda Chandra Parida-Director and Legal Advisor
6. Sri Narendra Kumar Behera-Director
7. Sri Dillip Kumar Parida -Director
8. Mr Narayan Das-Director and Chief Project Coordinator
9. Mr Rajib Kumar Parida -Director and Chief Finance Manager
10. Smt Ranjulata Samantaroy-Executive Member
11. Smt Ranjita Dandpat-Executive Member

**FRIENDS OF SHELTER**

- Mr. Santanu Pradhan,
- Smt Pravati Parida,
- Sri Balabhadra Majhi,
- Mr Trilochan Kanoongo,
- Mr Panchanan Kanoongo,
- Dr Chitaranjan Mishra,
- Dr Dibakar Nayak,
- Dr Surendra Dash,
- Er Pravakar Nayak,
- Er Nihar ranjan Das,
- Mr Bhramarbara Behera,
- Mr Krusak Laxman Das

**OUR CLIENTS**

- Neheru Yuba Kendra Sangathan.
- National Commission for women.
- State Social welfare Board, ODISHA.
- Central Social welfare Board, NEW-DELHI
- Centre for environmental studies, Bhubaneswar.
- DFID.
- ERA Consultancy, BHUBANESWAR.
- Harsha Consultancy, Bhubaneswar.
- Web Consultancy, Bhubaneswar.
- Adam smith Institute.
- State Commission for women, ODISHA.
- Suprativa ,Cuttack,
- Govt of India, Science and Technology Dept.
- Govt of India, Women and child development Dept.
- Govt of India, Culture dept.
- Pracheen kalakendra, Chandigarh.
- Women and Child Development Dept
- Forest and Environment Department.
- SC and ST Development Department.
- Development Labs, New Delhi.
- Federation of Indian Export organization (FIEO).
- Hotel Swasti, Bhubaneswar
- Hotel crown Bhubaneswar.

<p><b><u>OUR UMBRELLA PARTNERS</u></b> - We work in cooperation of our partner and supporting agencies such as NGO, CLUBs, Panipanchayats, Dance Group, SHG group, Cultural centre and Members.</p> <ul style="list-style-type: none"> <li>• Gaon Gathan Samittee, Banki, Cuttack</li> <li>• Maa bata mangla yubak sangha, Bilasuni, Niali, Cuttack</li> <li>• Rainbow Tecnology Aapplication Centre, Cuttack.</li> <li>• AGVP, Benagaon, Kanas, Puri</li> <li>• Gopabandhu Seba Parisad, Delang, Puri</li> <li>• Prayas voluntary organization, Balasore</li> <li>• Azad lathi bahini, Durgapur, Jajpur, Cuttack</li> <li>• Kandhamal Baidya Mahasabha, Kandhamal</li> <li>• Now,Ganjam</li> <li>• GOPABANDHU Vikas society,Nuapatna,Cuttack</li> <li>• Prachandeswar seba sansthan,Umri,Koraput</li> </ul>	<ul style="list-style-type: none"> <li>• Rohit singh, Founder Development labs.</li> <li>• Sayantani Das Sahoo, Assistant Manager CSR and Sustainability services of TUV Rheinland India.</li> <li>• Ganga c Sharma, Country head CSR and Sustainability services of TUV Rheinland India.</li> <li>• Sri CJ Venugopal IAS Rural Development department of Govt of Odisha.</li> <li>• Mr. B.C. BEHERA President of NGO PEACE.</li> <li>• Sri P.K. Sahoo, Chairman of NGO CYSD.</li> <li>• Sonali Chakrovarty Secretary from AIM.</li> <li>• NTPC.</li> <li>• Kamal kanta Sahoo from FIEO,</li> <li>• Tapan Chaudhury from GBM.</li> <li>• Sri Sanjay ku Tripathi from MAHINDRASATYAM.</li> <li>• Sri Dillip kumar Sahoo from TATA POWER,</li> <li>• International Funding Agencies and Govt Agencies,</li> <li>• Supriya pattanaik from DFID,</li> <li>• Mr Srikant Das from SIDBI,</li> <li>• Mr S.C.Pattanaik fromDCH,</li> <li>• Mr. K.K.GUPTA from NABARD,</li> <li>• CSR representatives and NGO representatives.</li> </ul>
<p><b><u>ORGANIZATION STRUCTURE AND STAFFS DETAILS :-</u></b></p> <ul style="list-style-type: none"> <li>• Chairman-1</li> <li>• Secretary-1</li> <li>• Executive Director-1</li> <li>• Director Projects-1</li> <li>• Director Finance-1</li> <li>• District Project officers-30</li> <li>• District Rural project-coordinators-90</li> <li>• Block project coordinator and Panchayat coordinators –as per requirements.</li> <li>• Full time staff :5</li> <li>• Part time staff:- 30</li> <li>• Volunteers: 90</li> </ul>	

**CONTACT DETAILS-TO CONTACT** - For any questions or would like to know more about donating to SHELTER,- Tel: +91 9437438766/Email: [dasshelter@yahoo.co.in](mailto:dasshelter@yahoo.co.in) [sheltersocialconsultancy@gmail.com](mailto:sheltersocialconsultancy@gmail.com)./ [mbys61@yahoo.co.in](mailto:mbys61@yahoo.co.in)

**Resource mobilization**-Tel: +91 9937986808/Email: [sheltersocialconsultancy@gmail.com/](mailto:sheltersocialconsultancy@gmail.com/)  
[dasshelter@yahoo.co.in](mailto:dasshelter@yahoo.co.in)/[mbys61@yahoo.co.in](mailto:mbys61@yahoo.co.in)

**Employment / volunteering please**-Tel: +919776969510/Email: [dasshelter@yahoo.co.in/](mailto:dasshelter@yahoo.co.in/)

[mbys61@yahoo.co.in](mailto:mbys61@yahoo.co.in) /[sheltersocialconsultancy@gmail.com](mailto:sheltersocialconsultancy@gmail.com).

**State Head Office and Family Counselling & Legal Aid Centre**- Plot No-GA-403, Behind New DAV School (Phase-II), Sailashree Vihar, Po-Chandrasekharapur, City-Bhubaneswar-751021, Dist-Khurda, State-Odisha, INDIA.

**Resources Development Cultural Promotion Vocational Traing & Rehabilitation Centre & Katak District Office**  
Vill – Mathasahi, Po- Bilasuni, Block- Niali, Dist-Cuttack-754004.Odisha.

**Raurkela Project and Western Zone office**-Shatabdi Vidya Vatika, Auto Colony, Po-Tangarpalli, Rourkela, Dst-Sundargarh, Odisha,

**Registered Office**- Plot No-595, Near SUM HOSPITAL, Vill-Sampur, Po-Ghatikia, Bhubaneswar-751003, Dist-Khurda, Odisha.

**G) PROGRAMME FOCUS & PROJECTS UNDERTKEN** –*This year we have undertaken several attractive activities. We think if Govt. assistance and assistance of other organization shall be received, our organization shall show its effective performance in different fields. However we have performed the following remarkable activities this year for social development and proved our efficiency.*

**1-SOCIAL CONSULTANCY SERVICES & NGO COORDINATION CENTRE** :-*Our Organisation has started a state level NGO coordination committee. It's head office is situated at Bhubaneswar and functioning in head office of SHELTER. Sri F.C.Das, Secretary of SHELTER is coordinator. Primarily, it has been decided to take one member from each district as primary member. With them different activities shall be conducted. There are 106 NGOs and social organizations are member of the forum. We have taken proper care to provide them projects. They are happy with performance. However, our Organisation has taken membership under network of following NGO coordination groups.1) Khurda Action Forum, under CASA organization2) Cuttack Action Group3) Nehru Yuba Kendra, Khurda. However the activities of Organisation in last five years are remarkable and created land mark in the history of the Organisation in the field of social development activities, as detailed below. SHELTER has established its branches in Cuttack, Puri & Khurda District. It has established its state head office at Bhubaneswar. A folk dance research centre has been opened. It has*

formed 31 folk dance groups in different fields in different parts of the state. It has opened a library. It has formed 60 water users associations (PANIPANCHAYAT) in Puri District. One water users association in Khurda District & 41 water users associations in Cuttack District.. Preparation Of Project Report/Proposal-Affiliation –District & state level service is provided.Registration Services of F.C.R.A. (Foreign Contribution) and 35AC of I.T. Act. 1961 is also available.GUIDANCE FOR CREATION OF NEW SOCIETY-Requirements, Name, Fathers/Husband Name, Address, Occupation, Designation (President, Vice President, Secretary, Treasurer & Members).Constitution of Executive Body Right & duties, Bye-laws, Proceed use for amendments, Funds, Place, Address Power of Operating Funds, Main functionary.Name of the Society (Proposed). Aims and Objects, Joint Account Member, Managing Committee minimum-7 Members including Post holders and members.

We Deals in following types of registration and certifications:-Registration / Amendment Society (Societies Registration Act 1860)Trust (Indian Trust Act1882)/Section 25 B Company (Non Profit Company)Firm (Partnership / Proprietorship)Pvt. / Ltd. Company Registration U/S 12-A of Income Tax Act /Registration U/S 80-G of Income Tax Act/Registration U/S 35 AC of Income Tax Act/FCRA Certification/RNI Number/PAN (NGO/ Trust/ Company/ Firms/ Individuals)ESI/Provident Fund/Trademark, Copyright & Service mark/Import- Export Code/Service Tax/Domain Name/Documentation-Project Proposal/Project Report/Event Report/Planning / Policy Document/Concept Note/Presentation / NGO Profile/Brochure & Booklet/Accountancy & Finance- Financial Consultancy/Accounting/Balance Sheet/Income Tax Return ( NGO/ Trust/ Company/ Firms/ Individuals)/Utilization Certificate/Budgeting/Other Services-NGO Setup, Professional advise & Consultancy as per requirements/NGO Project Development, Execution & Support/NGO Event Management/Project Monitoring & Evaluation/Website designing as per client requirements/ Expert Services Available For- **Project Identification, Project Planning, project preparation, Implementation, Documentations, Grant-In-Aid, Foreign Funding, Fund Raising, Training Programs, Networking, Evaluation, Monitoring, Market Research, Social Studies, Networking, liaison work, Resource Person, Volunteers etc. New Society / NGO / VO / Trust / RWA / Magazines /Newspapers Registrations.\*Chartered Accounts Services, Computerized Accounting, Auditing, Balance Sheets, Income Tax Returns, Exemptions U/S 80-G, 1C, FCRA, Finance, loan etc. We do liaising work for our partner agencies on mutually agreed terms.**

**2-HEALTH CARE CENTRE-** HIV & Aids awareness and RCH programmes are covered in different villages and community based drug distribution centres are also operated by trained health workers from among the community in different villages .Health services have focused on sensitizing women towards their health needs and promote good health seeking behavior. Health Camps have addressed people on various issues. Two hundred beneficiaries have directly benefited from the services of a gynecologist, pediatrician and general physician.Nutrition Camps- add further impetus to the health focus as data shows high nutritional deficiencies among Indian women. pregnant and lactating women were particularly addressed by a trained dietician who also taught them to cook to retain the nutritional value of the food.Health care programme through rch and dai training, aids and hiv awareness and water and sanitation activities:-Since last six years we have been working in the field of Health care through R.C.H & Dai Training, HIV/Aids Awareness and Sanitation Activities. Due to poverty, people are in want of Medical assistance. Due to want of Hospital in rural areas people suffer a lot. We have started a Mobile Hospital. Due to want of fund we have not reached at our target. We think if Govt. assistance will be obtained or any other organisation will finance, we will try to serve for the people. This year also we have spent Rs. 3210/- for RCH and dai

training, Rs. 3318/- for Aids and HIV awareness and Rs. 3268/ for Health care activities for health care. We are in a mind to have an Ambulance, one doctor and other staffs. Medicines will be procured to provide freely. However now we are engaged in creating health-care awareness activities. We have conducted health camp and provided dhai training to rural women for awareness to know about child health, population control, immunization, mother care and nutrition.

**3-EDUCATION PROMOTION PROGRAMME** - In addition to formal syllabus, the children are imparted training on other aspects of social life in the field of Art, Dance, Music, Yoga, Computer education, Sports, Environment awareness, health care and sanitation etc. Facility extended for Innovative Schemes for preschool education and elementary education and Condensed course School.**Non-Formal Education-** aims to provide functional literacy to women aged 15 years and above as well as provides non- formal literacy to promote School enrolment and prevent drop-out.**Education services through creche centre :-**State Social Welfare Board has approved for grant to run a crèche center at Bhubaneswar Block to take care of 25 children within age group of 0-6 years of working and ailing mother under Rajiv Gandhi national crèche program since 2004 vide their letter No-5693 dtd-30/10/2004 and Organization has been receiving financial assistance since then as under.This year also crèche center is continuing. Smt Nirupama Patra- M.A. passed and Smt Sujata Swain. M.A .passed are engaged as crèche workers. The crèche center is associated with local hospital at IRC village, Nayapalli and nearer Anganwadi Kendra. Regular meetings of mothers are also conducted to know how to take care of children in house for better health and education. This year we have spent Rs.55180.00 to run crèche centre through financial assistance from State social welfare Board.Organization has obeyed all terms and condition of state social welfare Board and sincerely managing crèche centre. All facilities are provided to the children. This year we have tried for more welfare of crèche centre. We have requested to SSWB to pass order for release of final installment of 2009-2010,2010-2011 and issue sanction order for the year 2011-2012. In the mean time, we have started another 5 crèche centers in Bhubaneswar Block to provide required assistance and education to children who need help.State Social Welfare Board has approved for grant to run a crèche center at Bhubaneswar Block to take care of 25 children within age group of 0-6 years of working and ailing mother under Rajiv Gandhi national crèche program since 2004 vide their letter No-5693 dtd-30/10/2004 and Organization has been receiving financial assistance since then as under.

Year	Sanction order No/ Date	Amount Sanctioned		Amount Released	Amount to be released	Remark
		Recurring	Non-recurring			
2004-2005	5693 td- 30/10/2004	7700/-	2000/-	7,700/- 2,000/-		Received, and utilized & Account

						<i>finalized.</i>
2005-2006	4393 a- 5/11/2005 -530 d- 16/2/2006	18,480/- 5,976/-	- -	18,480/-		<i>Received, and utilized &amp; Account finalized.</i>
2006-2007	3006 d- 16/9/2006	42,384/-	-	42,384/-		<i>Received, and utilized &amp; Account finalized.</i>
2007-2008	3048 d- 31/8/2007	42,384/-	-	42,384/-		<i>Received, and utilized &amp; Account finalized.</i>
2008-2009	3186 5 /9/2008	42,384/-	-	42,384/-		<i>Received, and utilized &amp; Account finalized.</i>
2009-2010	3186 5 /9/2008	42,384/-	-		42,384/- (Not received.)	<i>21384/- towards final payment utilized.</i>
2010-2011	Ltr no- 2700 dt- 27/10/2010	42,384/-	-		42,384/- (Not received.)	<i>utilized. Rs.21000/-Part payment.l</i>
2011-2012	2186 29 /10/2011	42,384/-	-	payment .l	42,384/- (Not received.)	<i>utilized. Rs.21000/-Part</i>
2012-2013	Ltr no- 2794date- 27/11/2012	42,384/-	-	Nil	42,384/- (Not received.)	<i>An amount of Rs.63,000/-Rupees sixty three thousand has been received towards salaryutilized.</i>

*This year also crèche center is continuing. Organization has obeyed all terms and condition of state social welfare Board and sincerely managing crèche centre. All facilities are provided to the children. This year we have tried for more welfare of crèche centre. We have requested to SSWB to pass order for release of final installment of 2009-2010, 2010-2011 and 2011-2012 and 2012-13. In the mean time, we have started another 5 crèche centers in Bhubaneswar Block, Rourkella at sundargarh District ,Niali Block of cuttack District to provide required assistance and education to children who need help.*

**4-LEGAL AWARENESS ACTIVITIES-** Family Counselling provided through family counselling centre, consumer awareness Centre, Legal aid centre etc. **Legal Camps** have provided the women with basic awareness about the legal rights and provided them legal aid through approved Government Bodies like the Odisha state Commission for Women, Odisha state Legal services Authority. Through **Legal Aid, Family Counseling Centre and Parivarik Mahila Lok Adalat (PMLA)** our Organisation has taken initiative for providing legal protection and family counseling centers to needy. Different legal awareness



activities has been started for settlement of matrimonial disputes. Our representatives are visiting houses of different persons related with any matrimonial disputes. The disputes is going to be settled or compromised after negotiation in cooperation of State Social Welfare Board, Mahila commission and different legal authorities. Even we are taking steps to settle this through "Lok Adalat". We have spent Rs. 4653.00 for Lok-Adalat. We have decided to continue our activities through assisting distress and poor through our legal family and counseling center. They will be provided free legal advice and assistance. In case of necessity their cases shall be recommended to the Govt. for proper management and assistance. If Govt. assistance will be received, we will strengthen this.

**Legal training consumer awareness through legal aid and consumer awareness centre:-** Our Organisation had spent Rs.14,000/- in 2006-2007 and conducted PMLA in cooperation of Rainbow Tecnology application centre. In the year 2007-2008 we have spent rs.31,000/- and conducted PMLA on 27.01.2008 by receiving Rs.30,000/- financial assistance from National commission for women New-delhi. We have already received 1<sup>st</sup> instalment of Rs.15,000/- and organized PMLA and submitted documents and expect to receive balance amount of Rs.15,000/- very soon. This year we are also trying to conduct PMLA and taken initiative for legal and family counseling . This year we have spent Rs. 2417.00 for different legal awareness activities which has been started for settlement of matrimonial disputes. Our representatives are visiting houses of different persons related with any matrimonial disputes. The disputes is going to be settled or compromised after negotiation in cooperation of State Social Welfare Board, Mahila commission and different legal authorities. Even we are taking steps to settle this through "Lok Adalat". We have decided to continue our activities through assisting distress and poor through our legal family and counselling center. They will be provided free legal advice and assistance. In case of necessity their cases shall be recommended to the Govt. for proper management and assistance. If Govt. assistance will be received, we will strengthen this.

## **5-TRAINING ON VOCATIONAL EDUCATION - VOCATIONAL TRAINING COURSE ENROLMENT-**

Cutting & Tailoring, Beauty & Culture, In addition to providing the training, the GRC also provides forward and backward linkages with Banks and Financial Institution and Government Schemes such as Swarn Jayanti Shahari Rozgar Yojana (SJSRY), Rashtriya Mahila Kosh etc.

**Women awareness generation programme through vocational training and micro finance:-** It had requested in the year 2004-05 to the State Social Welfare Board for financial assistance for conducting a AGP programme. In this response State Social Welfare Board, sanctioned vide their letter No.5981 dtd.25-11-04 for grant of Rs10000/- for conducting AGP programme for women. As per advice vide their letter No3975 dtd.22-09-05 we deputed our representative Miss Jogamaya Mahapatra for undergoing organizers training under Viswa Jeevan Seva Sangha, Khurda. She completed her organiser's training during the period 29-09-05 to 08-10-05. Then we requested State Social Welfare Board for release of sanctioned amount. The State Social Welfare Board released first installment of Rs9000/-(Rupees nine thousand) only. The organizer Miss Johamaya Mahapatra,



conducted survey in different places at Nayapalli and identified 25 women beneficiaries and round up discussions were made with them and our representative also described them about present day situations and present day to day problem of women and also about need of the camp. Camp was conducted for 8 days from 15-03-06 to 22-03-06 followed by 2 days follow up camp. Women groups are consulted and awareness training was provided. SHG group promotion proposal was accepted by the members. Immediately 2 SHG groups are formed and it has been decided to strengthen them for business and promotion of financial condition of poor women. Through this AGP programme basic idea has been obtained and women are provided awareness training to know about right, safety and security of women. It was decided by the Organisation to conduct more awareness programme for welfare of women and children. In the year 2005-2006 this Organisation was awarded for grant of an amount of Rs50,000/- by the Central Social Welfare Board, New Delhi and organised five AGP meetings for welfare and awareness of women. In this connection, Organisation has organized different survey activities and small village-level meetings in different places and office bearers have gone training for the purpose. It has been observed that this programme has created more awareness among women –how they will protect themselves from different Social evils and bindings. Very soon programme shall be conducted and different resource persons had been invited to aware the women. Our Organisation has taken this programme as a mile stone and promised to work for promotion of women and child. We have formed women SHG federations for their empowerment and financial condition.

## **6-Emergency cooperation activities Emergency cooperation activities**

**Emergency activities-** Shelter has been engaged in following different emergency rehabilitation activities.

**National environment awareness campaign (NEAC):-** Since last few years we have been working with Centre for Environmental studies under Govt. of Orissa, Dept of forest and Environment and Govt. of India, Ministry of Forest & Environment. We have been organizing NATIONAL ENVIRONMENT AWARENESS CAMPAIGN (NEAC) program every year. We have performed remarkable activities this year for social development and proved our efficiency. The Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India has been providing financial assistance each year to organize National Environment Awareness Campaign.

The details of activities under-taken in respect of NEAC program by the organization during the previous years are as under:-

<b>Name of the project-SHELTER National Environmental Awareness Campaign organized at Bhubaneswar</b>			
<b>Source</b>	<b>Year</b>	<b>Amount</b>	<b>Purpose</b>
Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of	2005-06	5,000/-	NEAC-2005-06, <b><u>Action program-</u></b> composting. <b><u>Awareness-</u></b> Public Meeting on “Temple-

Orissa and Ministry of Forest and Environment, Govt. of India			Waste Management under Solid Waste Management.
Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India	2006-07	5,000/-	NEAC-2006-07, <b>Action program-</b> composting. <b>Awareness-</b> Public Meeting on Temple Waste Management under Solid Waste Management.
Self finance	2007-08	6000/-	NEAC-2007-08. <b>Action program-</b> Vermin composting. <b>Awareness-</b> Public Meeting on Climate change
Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India	2008-09	6000/-	<b>NEAC -2008-09.</b> <b>Actionprogram-</b> Vermicomposting. <b>Awareness-</b> Public Meeting on “management and composting of solid waste shall control pollution and prevent climate change.
Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India	2009-10	6000/-	<b>NEAC -2009-10.</b> <b>Actionprogram-</b> Vermicomposting. <b>Awareness-</b> Public Meeting on “management and composting of solid waste shall control pollution and prevent climate change.
Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India	2010-11	10,000/-	<b>NEAC -2010-11.</b> <b>Action program-</b> PLANTATION. <b>Awareness-</b> Public Meeting on <b>Biodiversity conservation.</b> ”
Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India	2011-12	9000/-	<b>NEAC -2011-12.</b> <b>Actionprogram-</b> Plantation. <b>Awareness-</b> Public Meeting on “Sacred Groves and Medicinal tree plantation can promote forest conservation for livelihood.
Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India	2012-13	9000/-	<b>NEAC -2011-12.</b> <b>Actionprogram-</b> Plantation. <b>Awareness-</b> Public Meeting on “Sacred Groves and Medicinal tree plantation can promote forest conservation for livelihood.

*This year we have also been granted Rs.9.000/- from Center for Environmental Studies, Bhubaneswar under the Dept of Forest and Environment, Govt. of Orissa and Ministry of Forest and Environment, Govt. of India as financial assistance to Organise **NEAC -2012-13 program as under.** “Vermi compost application in Medicinal Tree plantation promotes “Sacred Groves and Medicinal tree plantation can promote forest conservation for livelihood -A public meeting was organized for NATIONAL ENVIRONMENT AWARENESS CAMPAIGN-2012-131 on 27/03/2011(Sunday) 4.00PM at village Palasuni, Near Rasulgarhr, Bhubaneswar, Khurda at garden premises of Govt UG ME School at Palasuni village in a best natural environment surrounded with plant and trees. Theme for Awareness was a PUBLIC MEETING ON-“Vermin compost application in Medicinal tree plantation promotes BIODIVERSITY CONSERVATION” Organised by NGO SHELTER (Society of Health Education Legal Training & Emergency Rehabilitation)595, Sampur, Po-Ghatikia, Bhubaneswar-3, Dist-Khurda, Orissa. Campaign was Sponsered by Centre for Environmental Studies(CES), Bhubaneswar, Forest and Environment Department, Govt. of orissa, Bhubaneswar and Ministry of ENVIRONMENT & FORESTS, Government of India, New Delhi.The Guests described in detail about “Vermin compost application in Medicinal tree plantation promotes BIODIVERSITY CONSERVATION” and benefits of plantation of Trees which was accepted by all. It was highly appreciated and decided to apply vermin compost in medicinal tree plantation and they also accepted to plant different trees. They also decided to form plantation club in cooperation of SHG Groups/Pani panchayats/NGOs/Clubs to follow up following plantation activities. It was wiewed to plant TREE such as Tulasi, Bela, Patal Garuda, Pijuli, Amba,Barakoli,Paladhua,Pipali,Dalimba,Ashok,Nadia,Thalkudi,Kalara which have already been planted by our organization under plantation Action Program.They decided to also plant tree in road side, in front of Offices and Road in cooperation of villagers and plantation club Members in cooperation of SHG Groups/Pani panchayats/NGOs/Clubs and Municipal Corporation.It has been decided by our organization to avail message in each village of orissa to plant at least following 5 trees one each and take its care for environmental protection and biodiversity conservation.1-Banyan Tree(BARA GACHHA).2-Pipal Tree(ASWASTHA GACHHA).3-Karanj Tree.4-Neem Tree.5-Baula Tree.6-Ashok Tree*

**Watershed Development and Community Pond Management:-***Watershed development activities are undertaken by our Organization with a mission mode to reach the poorest of the poor for their holistic development in a participatory approach. It aims to adopt sustainable livelihood improvement and community empowerment through people’s participation in all stages of project cycle.Achievement:-At present different Pani panchayats and Micro watershed projects operated in different districts . Pani Panchayats, SHG and UG members have been formed in the watershed villages for smooth functioning. Excavation of Farm ponds have been ensured protective irrigation to the kharief crops, enhanced rabi crop area and pisciculture programmes.In different water sheds goateay and poultry has been introduced with support of revolving fund and grand subsidy to improve the livelihood of various stakeholders with emphasis on equity ,ownership, sustainability, gender sensitivity, community empowerment and*

transparency. Apart from that several families have been checked up from seasonal migration. After taking water bodies and soil conservation measures in watershed areas, the moisture status of the soil and water level of the area have been increased. The land within the watershed area have been protected from sand casting and soil erosion. The cattle and plant population of the area have been enhanced becoming cultivable land, production and productivity of the area have been increased. As a whole the economic standard of the inhabitants of watershed villages have been upgraded. However, in this year we have targeted to expand watershed promotion activities and community pod management work to all other parts of the state with new ideas and schemes of modern approach.

**7-Rehabilitation programme and Economic Empowerment** has also been addressed by formation of Self Help Groups and linkages for Micro- Finance. Promoting of Self Help Groups (SHGs) for extending Micro-finance and Micro Insurance. Encouraging Micro-enterprise for extension of credit service for undertaking Income Generation Programs where the artisans in the villages covered are formed in to SHGs and are supported by external credit services of SHELTER to pursue their livelihood. Through Grain Bank to ensures food security during lean period. Protect Environment protection through major tree plantation drives. Through Total sanitation campaign enabling better living facility for people. Adoption of construction of water harvesting structures to facilitate Irrigation and drinking water facility. Vocational Training provided to generate income for better living.

**Binobaji Shelter Home for Age Care and Rehabilitation Center:-Handicraft And Coir Programme:-**We have started Binobaji Shelter Home And Age Care Center at village sampur and there shall be a vocational training centre for rehabilitation of distress. A land of 10 Acres are taken for this purpose. We are in a mind to open age care centre. In this centre we will check health of old persons and poors through our health centre. Our Age Care Centre will provide assistance to Helpless and Needy old persons. In case of able old persons they will be provided Vocational Training for earning this livelihood. Sri Budhinath Behera is the president of Binobaji Shelter Home And Age Care Center to develop the centre and activities. This year we have spent Rs.3250 for welfare of handicraft development centre and this year this shall be linked with funding organization for welfare of distress.

**Self Help Groups and Micro Finance- Engineering Emancipation through SHGs – Shelter’s doorway to women empowerment:-**Shelter’s initiatives in Gender Equity through Micro Finance began as early as 2004. The program has grown manifold over the years with the financial support of the Social welfare Board. Today, a total of 200 SHGs have been formed with 33 new SHGs formed in the year 2009-2010. With each new group, a few more women find their voice and identity as they move towards self-reliance and empowerment of new members who were enrolled, taking the total number of members to 300 given out as loans, and a repayment of made by the SHG members during the financial year. Apart from financial achievements and increasing the role of women in household finances, the SHGs have been critical in acting as a conduit for integrated community development programmes. SHG staff and members had a yearlong calendar of activities and workshops that focused on issues of alcoholism, early

marriage, female feticide, reproductive child health, sanitation, hygiene and domestic violence. This has had a direct impact on the quality of life of the communities. A marked change in attitudes towards education has emerged. A majority of the girls in the SHG families are in the school system and the women members are also becoming literate in order to conduct transactions and other SHG functions. Shelter staff has motivated members to join the pulse polio programme and avail family planning facilities and institutional deliveries. The beneficiaries have directly availed services of health camps organized by Shelter. Women attended the celebration of Women's Day organized by the SHG and Micro Finance Project. The development of overall linkages has seen an increase in the number of people taking advantage of institutions like Hospitals Schools, Banks, Panchayats etc, with an increased awareness of citizens' rights regarding these. Impact assessment

### **8- Other Projects and Programs Achievements-**

**Corporate Social Responsibility-** In respect of Corporate social Responsibility shelter intends to sensitize citizens at large and involve them in creating a greater impact. With an innovative approach to developing a better India, Shelter has imbibed continuous change as the only constant in our approach. Shelter, will empower, educate, and enlighten not only the citizens who want to do their bit to create a better society, but also the NGOs working at the grassroots and equip them with new tools and methodologies for carrying out their work more effectively and efficiently. We also aim to create a new breed of responsible consumers. Involving and connecting with citizens on various social and environmental issues prevalent in the society is the core of Development Labs. Through new and innovative ways of engaging people, we want to use their ideas and evolve them into workable pragmatic solutions. (Please check project section of the website). We work on a simple participatory model, bridging the gap between Govt and public. The model is oriented towards increasing the flow of resources and information through the entire structure. This bi-directional approach is a hybrid model of both top-down and bottom-up approach. We, presently, offer a small range of products to serve the growing environmentally and socially sensitive consumers who want to bring about a change.. In Corporate Social Responsibility (CSR) for who intend to pursue a career in CSR, development sector, and as social entrepreneurs. This is intended to lay a firm foundation about business ethics, stakeholder engagement & management, best practices, systemizing & structuring CSR, CSR as a strategic approach. We prefer with background in Social Work, Volunteering, Psychology and Home Science; however, others are also encouraged to join and learn more. Shelter is in process of developing a series of activities to create awareness on various issues like Indian Indigenous Tribes, BPOs in Rural India, Dying Indian Art, Social security for Indian, Female Feticides, Soil conservation, Water conservation, Floods, check dams, Plastics- as a necessary Evil, Homeless Children, Traditional Crafts, Modern Agricultural Techniques, Organic farming, Child Labour, Old Age-homelessness & loneliness, Sanitation-squatting with dignity, and HIV/AIDS. based exclusively on Eight Millennium Development Goals namely- We are also working for - a. poverty and extreme hunger,b. Universal Primary Education,c. Promote Gender Equality,d. Enable Child Right,e. Improve Maternal Health,f. Combating HIV/AIDS, Malaria and other Diseases,g. Ensure Environmental Sustainability,h. Global Partnership for Development.

**Agriculture promotion center:agriculture, vegetation, pisciculture,seeding,nursery, milk producers cooperative and diary development programme.-**Organisation has taken initiative for milk producers

cooperative and diary development program. We have moved different parts of Puri, Cuttack and Khurda district. People are interested to form groups of milk producers cooperative and diary development program. However Govt. Co-ordination and assistance is absolutely required. We have formed 55 groups in Niali and Kantapada block of Cuttack district. We have formed a milk producers cooperative Federation in Niali & Kantapada block. We have provided training to them for management of their group and for their empowerment. They are also provided with training in different self-employment programs in agriculture, handicraft, kitchen gardening, flower plantation, poultry, pigery, banana plantation and such other activities. we have conducted training for business & marketing of different products in a better market in good market rate and also by providing idea accepting good quality and acceptable levels. We think through this types of training and activities our Groups shall be sure uplifted. We have spent Rs.16,960/- for this purpose. In this connection we have contacted OMFED and Animal welfare Department and different authorities such as Banks and District machinery for financial assistance and loan for this purpose. The method of achievement of all round development of villagers is our movement. We have undertaken work for formation of Water Users Association in Kanas Block of Puri District and Baranga Block of Cuttack District. We have spent Rs. 8524/, Rs 7432/, Rs 2610/ and Rs4818/- for promotion of agriculture, vegetation, pc culture, seeding and nursery. We think this will serve interest of people in field of Agriculture. In the mean time our achievement has been appreciated by different corners. It has been decided by our organisation to work more in the field of Agriculture. It has been decided to work for Betel crop promotion. Orissa is a state where most of the people depend upon agriculture, looking into critical conditions of cultivators, in spite of availability of all resources in the field of Agriculture, we have decided to work for Agricultural promotion and income generation through agriculture, vegetation, pisci-culture, seeding, nursery, handicraft and coir activities. In this connection Govt. of Orissa has realized their condition and revolutionary step has been taken by them for agricultural development through formation of Water Users Association.

**Panipanchayat welfare through panipanchayat federation and pond management centre:-**Orissa is a state where most of the people are depending upon agriculture, looking after cultivation. In spite of availability of all resources they are not able to develop their standard through Agriculture. We have decided to work for Agricultural promotion. The Govt. of Orissa has realized the condition and taken revolutionary steps for agricultural development through formation of Water Users Association. We have undertaken work for formation of Water Users Association in Kanas Block of Puri District and Baranga Block of Cuttack District. We have spent Rs.2450/- for promotion of agriculture, vegetation, pc culture, seeding and nursery. We have received assistance from DFID and other organizations through Verve Consultancy, Hasha Trust, WEB Consultancy and beneficiaries for welfare of Water Users Associations . We have formed 61 Water Users Association in Kanas block and 11 Water Users Association in Barang Block and 17 Water Users Association in Niali Block. We think this will serve interest of people in field of Agriculture. In the mean time our achievement has been appreciated by different corners. It has been decided by our organization to work more in the field of Agriculture. It has been decided to work for Betel crop promotion in Niali block of Cuttack District and to work more



*for Agriculture promotion by developing pani panchayat, kisan club and pond management through our Water Users Association (Panipanchayat) Federation.*

**Cultural programme through child labour school, library and museum promotion centre:-**

*Organisation has spent an amount of Rs.3335/- towards promotion of Education. A group of staffs and workers are engaged to move from village to village to teach uneducated persons. One education centre was opened to educate children who are not going to school and are in distress. In this centre disable children are also to be provided education. Other children will be also provided education who are engaged as labour. They are provided education in evening. This year we will develop this activity. This programme was implemented through a workshop, which was arranged in the month of November,2012. By this institute we provided training to train the grassroot level workers of Voluntary Agencies. 20 participants of various voluntary agency had participated in the workshop.It has established library & museum for keeping and protecting valuable books and different materials. Library & Museum has been established. We have anticipated, this will be a model library & museum in the locality. We may encourage all concern to be interested to read much. In this year we have spent Rs7600/-. One day we will prove that a library & a museum in this area will sure assists in national promotion. Our library & museum will be strengthened with books of children and testes of other groups. It will be opened in the morning and evening and in mid day also for study purpose of students, children and other. We have taken a special attention to keep books for awareness for women and children. Through this library uneducated, aged and child labour will be trained & educated. This will sure meet want of locality.*

**Shelter kala kendra and folk dance research centre:-***Our Organisation has established a school of Art, Dance and Music promotion in name of SHELTER KALA KENDRA at Bhubaneswar. It has been affiliated to Prachin Kala Kendra, Chandigarh bearing affiliation No-7070. In the year 2006-07 there were 42 students from the stream of fine Art, Odissi dance, Hindustani vocal, Odissi vocal, Tabla instrumental and violin instrumental have appeared examination and got pass. In the year 2007-08 there were 46 students from the stream of fine Art, Odissi dance, Hindustani vocal, Odissi vocal, Tabla instrumental and violin instrumental have appeared examination. This year we have spent Rs. 3335/- towards different activities of this Kendra. We have also conducted different cultural activities and dance competition program among the school students. We hope through this our Organization we shall work more and more for promotion of cultural activities in the state.*

**Sports and Youth development activities through youth club promotion under nehru yuba kendra**

**sangathan, khurda, bhubaneswar :-***This Organisation had received an amount of Rs10000/- in the year 2004-2005 from Nehru Yuba Kendra Sangathan, Khurda, Bhubaneswar under Financial assistance to Youth club programme for promotion of our Organisation for purchase of furnitures and assets for the Organisation. The amount has been spent for the purpose and we have tried for promotion of our center. We have also requested Nehru Yuba Kendra Sangathan again this year for assistance under “Rural Sports club” programme. Representative of our Organisation Miss Jayshree Naik has also been appointed as National volunteer under Nehru Yuba Kendra Sangathan, Khurda, Bhubaneswar. Representative of our Organisation are also participating in different activities and*

programmes organized by Nehru Yuba Kendra Sangathan. This year we have spent Rs. 2642.00 in different youth development activities and expect our Organisation shall help youth in social development, if assistance and cooperation is received from different corners.

**Scientific Awareness Programme through Science Club-** Our organisation is engaged in educating more than 100s of students in the field of science. We have started science club in the premises. We think through our science club and we will do better activities for popularisation of science. Last year our organisation has celebrated year of scientific awareness in the Cuttack district. We have completed successfully. We think this year we will also increase our science popularisation activities if Orissa Bigyan Academy will extend its valued cooperation to grant sanction in favour of our organisation. We have spent Rs. 2432/-for this purpose. However we have capacity also to undertake the above programme in cooperation of our resource persons and personnel. So we have selected the location. To set up a Science club to facilitate school students of the area. To organise Science exhibition consisting of lectures and workshops at different locations to provide information about various science programmes. To provide scientific awareness by experts to the rural youths and students at their door step. To guide and help rural youths in planning and selecting an appropriate vocation or profession considering their interest, aptitude and means for science popularisation. To guide youths about various science programmes in schools and institutions. To guide youths about various scholarships, loan facilities available for study and career development in science popularisation. Provide practical and in hand ready solutions to the youths and students about their confusion regarding science.

**SC,ST,OBC,SEBC,Other wise able, Minorities and distress Welfare centre:-**In our state most of areas covered with hills and forest. In those areas our people are staying. They are not educated and depend upon forests. Now-a-days forests are cut down. Restrictions are imposed. They are not in a position to take different forest goods for their livelihood. They are day by day becoming poor. In most cases due to poverty, drought they are losing their land and village. They sell themselves as bonded labour. They are incapable to build a house for their existence. We will construct low cost house under our project and settle them in a good family atmosphere. This year we have spent Rs. 3456.00 for SC & ST awareness. On the other hand Horizons are generally poor. They are depending in daily labor. So they do not involve them in the National development race. Hence national/countries around develop is not at all possible in spite of Govt. Social Development Activities. We have therefore opened such a unit to work for welfare and upliftment of Harican and Girizans who want Govt.assistance. The method of achievement of allround development of villagers is our movement. The villagers should be self sufficient and independent on their daily usages and needs. Small scale production units on the basis of co-dependent on each other should be evolved to provide work to a large number of hands and profit shall flow into the pockets of single entrepreneur. Not only the production but also use of all these materials should be popularized among countrymen. Economic liberty, social, political, organizational independencies is urged. It has been decided to establish a vocational training centre. In this centre local un-employed individuals shall be provided Vocational Training. In other hand those who are in distress and helpless shall be allowed to stay in this Vocational-cum-rehabilitation centre. This will be a assistance centre for women, disable, old person,



*Distress, SC & ST. In this centre rural technology shall be promoted people will be trained how to promote agriculture. Agricultural development how will be developed shall be our ultimate aim. All the production shall be marketed.*

**H)Conclusion:-***Society of Health Education Legal Training & Emergency Rehabilitation(SHELTER) is a brain Child to serve as a NGO in a moral mind for all-round development of the rural people, Distress, Helpless, Child, Women, Beggars and needy. We have tried to work for the people. While we are attempting to work, we have been welcomed by the different wings. In our activities, we have got our achievement in the field of Agriculture development, Cultural development and child and women development. We think we will expand our activities in the field of new ideas and Horizons of Socio-economic development of rural poor. In coming year we will request different funding agencies, Govt. Bodies and Individuals who will assist us to enable to serve in the field and our organization may be a successful one in the country.*

**CHAIRMAN (SHELTER)**

**SECRETARY ( SHELTER)**